

Course Code : WUC002/03
Course Title : Study Skills for Open Distance Learning
Advisory Prerequisite(s) : Nil
Level : Diploma
Credit hours : 3
Duration of course : 1 semester

Course Coordinator

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MA (English language) Universiti Sains Malaysia

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The main aim of this course is to develop and enhance a set of attitudes that will lead to successful and independent lifelong learning in an Open learning environment. The course contents include how to learn effectively, manage stress, anxiety and time, prepare for tutorial sessions, write assignments, make short oral presentations, prepare for various types of assessments, manage the LMS in WOU, use the electronic library, search for information via various sources, resources and use evaluation criteria to select the most accurate, relevant and credible data.

Learning Outcomes

After successfully completing this course, students should be able to:

- Use WOU's website, learning management system, online assignment system and the digital library.
- Explain effective learning modes, time, anxiety and stress management styles to manage their studies and personal lives
- Discuss skills and strategies they can use to handle various types of oral and written presentations

Topics

- WOU's website and basic search
- Learning modes at WOU
- Preparing written papers and oral presentations
- Managing your learning
- Taking tests and examinations with confidence

Main Reference

- Wawasan Open University (2020). *Study Skills for Open Distance learning*. Penang: Wawasan Open University.

Other references

- Talbort, C. (2015) *Studying at a Distance, a guide for students*, 3rd edition, New York: McGraw Hill